

SAMPLE LETTER
TO AN ARCHBISHOP

(Date and Saint/Feast)

January 1, 2023
Saint Basil the Great

(Recipient)

The Most Reverend Archbishop John of San Francisco
Greek Orthodox Metropolis of San Francisco
Street address
City, State, Zip

Master, bless!

Your Eminence, greetings in Christ on the Feast of Saint Basil the Great.

(Body of the letter)

Asking your prayers, kissing your right hand,

(Senders name)

(Parish name)

(City, State)

Less formal:

His Eminence
Archbishop John of San Francisco
Greek Orthodox Metropolis of San Francisco
Address